



Historic North Venue Gateway BID #28 Improvement Grant Guidelines

The Historic North Avenue Gateway Business Improvement District (BID) #28 has established an Improvement Grant Application to assist the commercial property owners and businesses in BID 28 with improvements that will help improve the aesthetics of the BID area.

BID 28 has reserved \$10,000.00 per year for Business Improvement/Programming. These funds will be available on a first come basis per calendar year until all funds have been used. This grant is only issued as reimbursable funds.

The Board of Directors of North Avenue Gateway BID 28 reserves all approval on awarding grants.

Here are some additional specifics on the BID 28 Grant process:

- Grants awarded will be up to \$250.00. – **Reasonable Reimbursements Needs**
- Examples of eligible projects include but are not limited to: landscaping, permanent signage, façade enhancements, and security installments. Reimbursable grants may be used in combination with the City of Milwaukee of Milwaukee Department of City Development Façade Grant Program and /or Signage Grant Program.
- Awardees agree to work cooperatively with the City of Milwaukee Police Department on any and all security installations.
- All façade and signage improvements must be on the street facing side of the property and be in compliance with all City of Milwaukee zoning requirements and ordinances.
- Grants will only be given to properties that are **not delinquent** on the tax payments to the City.
- Only entities that are located within a commercial building that have paid into the BID assessment on the business corridor of North Avenue Gateway (west of 27th North Ave to Sherman Blvd.) can receive a grant.
- Each address in BID 28 is only eligible to receive one grant per calendar year.
- **Grants awarded are reimbursable funds.** The actual grant funds will be disbursed only after all documentation is approved including expense reports and photographs of the completed work.
- Following the approval, the applicant has 90 days in which to use the funds allocated. Failure to do request reimbursement within 90 days will mean the money allocated with go back into the program for reallocation to another participant.

The Historic North Avenue Gateway BID 28 board has the right to end this program and/or amend the guidelines at any time.

Completed applications should be submitted to:

North Avenue Gateway BID #28

c/o Kelly S. Felder

5464 N. Port Washington Rd Suite C 115

Glendale, WI 53217

414- 235-7023 (direct)

Northavebid28@gmail.com or website submission www.discovernorthavenue.net



Historic North Avenue Gateway BID #28 Improvement Grant Application

Please see the North Avenue Gateway BID 28 Improvement Guidelines before completing application.

Applicant Information:

Name: (Please Print) _____

Mailing Address: _____

Phone: _____ Email: _____

Applicant's Relationship to the Property: _____ Property Owner: _____ Tenant _____

Both _____

Business and Property Information:

Business or Property Name: _____

Property Address: _____

Property Owner (if different than Applicant): _____

Business (es) currently Located at Property Address: _____

Project Information:

Please indicate what the grant will be used for: TWBCC Membership

Landscaping Reimbursement Signage LLC Renewal Business Development Course

Security/Camera/System QuickBooks Subscription (or any financial management software)

Other _____

Please provide a description of how the grant money will be used, including a timeline for completion, how code violations (if any) will be corrected, and expected benefits for the community. (N/A if not applicable)

Estimated Project Cost: \$_____ Amount Requested: \$_____

Please list other sources of income: (Personal Investments, City Grant, Etc.)

\$ _____ Source: _____

\$ _____ Source: _____

\$ _____ Source: _____

Name of Architect, Site Planner, Subcontractor, etc.:

Name: _____ Address: _____

Phone: _____

I have read the North Avenue Gateway BID 28 Reimbursable Improvement Guidelines. I understand that the approval of this application is subject to meeting the eligibility requirements and the availability of funds. I further understand that any grant awarded for this project is reimbursed funds, that only work begun after approval is eligible for reimbursement and that **I will need to provide evidence that improvements have been completed, including documentation of the projects expenses incurred and photographs of the completed project, prior to receiving any funds.** I acknowledge that I am current on all licenses required for my business to operate, and the property does not have any outstanding property taxes. Prior to the start of any work, all necessary City permits will be in place.

Applicant Signature: _____ Date: _____

Property Owner Signature (if different than applicant): _____

Date: _____

NORTH AVENUE GATEWAY BID 28 OFFICE USE ONLY

____ RECEIVED _____ REVIEWED _____ APPROVED/DENIED _____ AMOUNT RECEIVED